



Audit and Standards Committee

Tuesday, 16 July 2019 at 6.30 pm

Large & Small Committee Room, King George V House, King George V Road, Amersham

A G E N D A

Item

- 1 Evacuation Procedures
- 2 Apologies for Absence
- 3 Minutes (*Pages 5 - 14*)

To approve the minutes of the Audit and Standards Committee meetings held on 10 April 2019 and 15 May 2019.

- 4 Declarations of Interest
- 5 Code of Conduct Complaints Monitoring Report 2018/19 (*Pages 15 - 18*)
Appendix 1: Member Complaints Procedure (Pages 19 - 54)
- 6 Code of Conduct and Complaints Procedure for Buckinghamshire Council as a Shadow Authority (*Pages 55 - 58*)

Appendix A: Shadow Authority Code of Conduct (Pages 59 - 68)

Appendix B: Shadow Authority Members Complaints Procedure (Pages 69 - 74)

Appendix C: Shadow Authority Protocol on Member and Officer Relations (Pages 75 - 78)

- 7 Standards Work Programme (*Pages 79 - 80*)
- 8 Internal Audit Progress Report (*Pages 81 - 90*)
- 9 Follow Up Review of 2018/19 Internal Audit Recommendations (*Pages 91 - 94*)
- 10 EY Annual Audit Fee Letter 2019/20 (*Pages 95 - 98*)
- 11 EY Working with you - Our Method Statement (*Pages 99 - 104*)
- 12 Approval of Draft Accounts (*To Follow*)
Appendix (Pages 105 - 184)
- 13 Audit Committee Work Programme (*Pages 185 - 186*)
- 14 Exclusion of the Public (if required)

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

Paragraph 3 Information relating to the financial or business affairs of any particular persons (including the authority holding that information).

- 15 Summary of Public Service Network Compliance (*Pages 187 - 190*)

Appendix 1 (Pages 191 - 200)

Appendix 2 (Pages 201 - 204)

Appendix 3 (Pages 205 - 210)

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Audit and Standards Committee

Councillors: J Gladwin (Chairman)

A Bacon

C Ford

C Jackson

R J Jones

V Martin

D Phillips

N Varley

C Wertheim

E Jones, Independent Person

C Langley, Independent Person

Date of next meeting – Wednesday, 16 October 2019

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Director of Resources: Jim Burness
Director of Services: Steve Bambrick